

**Name of your organisation
Grant Progress Report**

Period covered by the Report.

Start date – end date

Nature of funded project or programme and its objective(s) stated in the original application.

Amount of the grant in this period and how it was spent.

What activities have taken place and what outputs did these generate? Were particular milestones passed?

How are you involving those you aim to help in the delivery of the project?

How is the work in the reporting period making a difference to your beneficiaries?

How are you measuring the success of the work? Please provide statistics and case studies where appropriate.

What measures are in place to ensure that what you do is of good quality?

What public benefit is the proposed activity meeting?

Name of person completing Report:

Position held:

Date: